

**Groton-Dunstable Regional School District
Budget Timeline
Fiscal Year 2010**

Date	Day	Group	Event or Action
09-11-08	TH	B&F	Kickoff meeting – timeline review (reg. mtg.)
10-21-08	TU	B&F A.C.	Review budget process and timetable (reg. mtg.) Review FY09 actual enrollment, FY10 projections
10-28-08	TU	A.C.	Review budget assumptions, guidelines, targets
11-17-08	MO	C.L.	Curriculum leaders and principals (day mtg.) Program and staffing review.
11-18-08	TU	B&F A.C.	Review budget assumptions and targets (reg. mtg.) Program and staffing recommendations (prelim)
12-02-08	TU	A.C.	Program and staffing recommendations (followup)
12-16-08	TU	B&F A.C.	Review budget drivers (reg. mtg.) Program and staffing recommendations (final)
12-18-08	TH	B&F+T	Review budget drivers, town budget data
12-19-08	FR	A.C.	School site and department budgets due (postponed)
01-08-09	TH	B&F+T	Review proposed draft budget request (postponed)
01-14-09	WE	B&F+T	Review budget drivers, salary roll forward
01-20-09	TU	A.C.	School site and department budgets due
01-20-09	TU	B&F	Administrators’ reviews of budget priorities (postponed from 01-14-09) Review proposed draft budget request (postponed from 01-08-09)

FY 2010 Budget Timeline (cont)

01-21-09	WE	S.C.	Budget overview: revenue projections, budget drivers, salary roll forward.
01-30-09	FR		Release of governor's proposed budget
02-04-09	WE	S.C.	Publish FY 2010 Preliminary Budget Request (postponed from 01-21-09)
02-12-09	TH	B&F+T	Review assessments, town impacts
02-13-09	FR	Adm	Deadline to publish budget request (10 days prior to public hearing)
02-25-09	WE	S.C.	Public hearing (reg. mtg.) (At least 5 days prior to adoption vote)
03-04-09	WE	S.C.	Budget adoption vote (reg. mtg.)
03-13-09	FR		Deadline to adopt budget (At least 45 days prior to first town meeting)
04-27-09	MO		Groton Town Meeting (4 th Monday of April)
05-11-09	MO		Dunstable Town Meeting (2 nd Monday of May)
05-18-09	MO	Adm	Certify assessments (treasurer)
05-29-09	FR	Adm	Publish adopted FY 2010 budget

FY 2010 Budget Timeline (cont)

Legend	Description
A.C.	Administrative Council – principals and Tarbell directors
Adm	Administration – superintendent and/or business administrator
B&F	Budget and Finance Subcommittee
B&F+T	Budget and Finance Subcommittee plus town officials Selectmen, finance committee, town accountants and treasurers
S.C.	School Committee

Version #04 changes

Rescheduled budget request publication date from 1/21/09 to 2/4/09. This change allows the administration to include official Chapter 70 revenue and minimum town contributions. Postponed several events from December and early January to mid January 2009 to support the revised budget request publication date.