

## **FACILITIES TASK FORCE III**

### **MEETING MINUTES**

**Thursday, February 7, 2008**

**Groton-Dunstable Regional High School – Fish Bowl Room**

**6:30 p.m.**

Present: Voting Members: Bill McDonald, Nancy Bugbee, Maryanne Squeglia, Gary Hoglund, Dave Johnson, Karen Lofgren, Pete Carson, Stuart Schulman  
Nonvoting Members: Dr. Alan Genovese, Steve Byrne

Chair Bill McDonald called the meeting to order at 6:47 p.m.

It was agreed that acceptance of the minutes from the January 17 meeting would be deferred to the next scheduled FTF meeting – February 28 – as Nancy Bugbee had not yet prepared them. She assured members that she would have them ready for approval by the next meeting.

Dr. Genovese thanked Dave Johnson and Gary Hoglund for their input at the February 6 School Committee meeting regarding enrollment projections and demographic information, particularly when questions came up during that meeting regarding declining enrollment in the District.

Discussion ensued regarding finalization of the enrollment and demographic report done by Gary Hoglund and Dave Johnson. A few minor changes were recommended, but not limited to the following: the line item in reference to the Florence Roche modulars and a question about the exact figure for Boutwell's total capacity. A motion was made to accept the report – as amended. The motion was accepted.

In relation to what had transpired at the February 6, 2008 School Committee meeting (a presentation by the elementary school principals concerning the possible "off-line status" of Prescott Elementary School), Dr. Genovese felt that Mr. Hoglund and Mr. Johnson's report would be valuable information for the Administrative Council and the School Committee and that he would like to distribute their report to them all within the next few weeks.

The remainder of the meeting consisted of each of the subcommittee members presenting their individual school/facility *draft* report, with discussion and questions taking place specific to each report. Each school/facility report had amendments to be made to them. Neither Karen Lofgren or Bill McDonald presented a draft report on his/her assigned facility due to time constraints – Boutwell (Ms. Lofgren), and Peter Twomey Youth Center (Mr. McDonald) – but assured members that they would be ready for the next scheduled meeting.

One other recommendation was made to have Steve Byrne draft verbage regarding the District's plan to put in a security 'buzzer' system in each District school. One such system already exists at Boutwell. He agreed that he would draft something up and have it ready for the next meeting.

The meeting was adjourned at 9:10 p.m.

